

Meeting Minutes

Project: Kerr-McGee (KM)
Location: telephone
Time and Date: 11:00 AM, Thursday, June 30, 2005
Meeting Number: ---

In Attendance:

NDEP-BCA - Brian Rakvica, Teri Copeland (consultant)
Kerr-McGee (KM) Susan Crowley, Keith Bailey
ENSR- David Gerry, Sally Bilodeau, Debbie McGrath

CC: Jennifer Carr, Jeff Johnson

1. Meeting was held to review data usability (DU) report and procedures.
2. Teri discussed the need to have actual lab reports in order to complete the review of a data usability assessment.
3. KM discussed the purpose of the DU assessment. KM noted that the DU was meant as a preliminary means of identifying what data may be useful for a future risk assessment. KM also acknowledged that a DU assessment would be completed at the time when a risk assessment was required.
4. ENSR noted that the data sets were reviewed to identify certain data sets that may be problematic for future risk assessments. It was noted that the three data sets in this report were compared to the 6 USEPA criteria.
5. Teri noted that part of the six step process is to complete data validation and to evaluate spatial coverage. KM noted that this was not completed in this iteration of the report.
6. ENSR noted that part of the limited DU assessment contained in this report was to review the QC summary forms to see if data might be useful for risk assessment. ENSR also noted that much of the data has received partial validation. Teri noted that full validation of a percentage of the data sets would be appropriate at this time. Teri also noted that this validation should focus on source area data as well as data that has the potential to have quality issues.
7. NDEP noted that the report will likely have some use and should at least be reviewable from the standpoint of being a framework and understand of how a DU will be completed in the future.
8. Discussed a path forward.
 - a. KM to provide additional copy of the report to NDEP.
 - b. NDEP to provide copy of report to Teri.
 - c. Teri/NDEP will review the report and will discuss further with KM at the monthly ECI meeting on July 12, 2005 at 1:00 PM.
 - d. Teri may request copies of the data at this point or data may not be necessary for this report.