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December 29, 2015

Mr. James D. Dotchin  
Chief, Bureau of Industrial Site Cleanup  
Nevada Division of Environmental Protection  
2030 East Flamingo Road, Suite 230  
Las Vegas, Nevada 89119

**Subject: NERT Work Plan (#2015-101) for NERT Coordination – NERT Remedial Investigation, Downgradient Study Area, Henderson, Nevada**

Dear Mr. Dotchin:

As requested by the Nevada Division of Environmental Protection (NDEP) and the Nevada Environmental Response Trust (NERT) in a conference call on December 17, 2015, AECOM is pleased to provide this work plan for ongoing coordination between the NERT project team, NDEP and AECOM with respect to the NERT Downgradient Investigation component of the NERT Remedial Investigation, currently underway in Henderson, Nevada. This work plan includes a brief summary of the scope of work, a budget estimate, and a schedule.

#### **SCOPE OF WORK**

Coordination activities will include attendance of weekly NERT conference calls, attendance of the annual stakeholder meeting in Las Vegas, Nevada, and preparing quarterly schedule updates coinciding with updates as discussed below.

#### **Attendance of Weekly NERT Conference Calls**

AECOM will attend NERT's weekly conference calls to provide updates on the progress of the NERT Downgradient Investigation, and to be aware of the NERT Remedial Investigation activities and how they may impact AECOM's work. The calls will typically be attended by two AECOM staff members, dependent upon the stage of the project, who will brief other team members as appropriate. It is assumed that the weekly meetings will take approximately 1.5 hours on average.

Deliverable(s): AECOM contribution to NERT's meeting minutes.

#### **Attendance of Annual NERT Stakeholder Meeting**

In addition, as requested by NDEP, AECOM will attend the NERT annual stakeholder meeting in Las Vegas, Nevada on February 24, 2016. AECOM will prepare a presentation to be delivered by AECOM at the EPA/NERT pre-meeting on February 23, 2016 and the stakeholder meeting on February 24, 2016. The presentation will include a discussion of progress-to-date and proposed plans, as well as an overall schedule of the planned activities on the NERT Downgradient Investigation. The meeting will be attended by three AECOM staff members (Harry Van Den Berg, Sally Bilodeau and Carmen Caceres-Schnell).

Deliverable(s): Presentation materials, as required; review of meeting minutes.

### Quarterly Microsoft Project Schedule Updates

AECOM will update the Microsoft Project schedule for the Regional Groundwater RI in consultation with NERT's project team. The schedule updates will be timed to coincide with the schedule for quarterly project schedule updates prepared by NERT.

Deliverable(s): Four quarterly Microsoft Project schedule updates (draft and final).

The following summarizes the preliminary schedule and estimated cost for coordination with activities with NERT:

Activity	Approximate Schedule	Estimated Cost
NERT Weekly Coordination Calls	January 2016 – December 2016	\$28,712
Annual Stakeholder Meeting	February 2016	\$22,145
Project Schedule Updates	January 2016 – December 2016	\$11,068
Task Order Management	January 2016 – December 2016	\$5,836
<b>Work Plan Total</b>		<b>\$67,761</b>

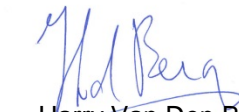
Scope of work and cost details for this work plan have been uploaded in the NDEP BMI financial database. If this work plan meets with your approval, please send AECOM your authorization at your earliest convenience.

If you have any questions regarding this work plan, or if AECOM may be of further assistance, please contact Carmen Caceres-Schnell at (805) 764-4031 or either of the undersigned.

Sincerely,



Sally Bilodeau, CEM  
Project Manager



Harry Van Den Berg, PE  
Principal-in-Charge

Attachments: Table 1 – Detailed Cost Breakdown